

Moleac

MOLEAC Pte. Ltd.

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Company registration number : 200210152D

Sally Lee
Moleac Pte Ltd



Mdm Lee Soh Ai (Sally)
Blk 369 Woodlands ave 1 #10-849
Singapore 730369
sohaisg@yahoo.com.sg

Singapore, December 17th, 2010

Dear Sally

LETTER OF APPOINTMENT

On behalf of Moleac Pte. Ltd. ("the Company"), I am pleased to confirm your appointment at an office administrator cum executive assistant position upon the following terms and conditions:

1) Date of commencement : January 3rd 2011

2) Place of employment:

Your normal place of work shall our office premise in Singapore or such other place as we may agree.

3) Probationary period :

Two Months

4) Monthly gross salary :

Monthly gross salary :

Performance incentives

A quarterly bonus of up to 20% of the basic salary will be computed at the end of each quarter based on your performance and contribution to the company. It will be paid at the end of the following month.

5) Annual leave :

In addition to any local public holidays, you shall be entitled to 14 (fourteen) working days paid vacation per calendar year, subject to any adjustment on a pro