



Letter of Employment (Part-Time)

13th Day of October 2022

Private & Confidential

Ms. Yam Xu Xin Yan (S9447046C)

Blk 314B Punggol Way
#17-623
Singapore 822314

Dear Xin Yan,

We are pleased to confirm your part-time employment with The Movement Laboratory Pte. Ltd. as a Physiotherapist for the period of 1st Nov 2022 to 31st Dec 2022.

In brief, you will be supporting the clinic to the best of your abilities with patient care and recovery, as well as educating patients (and caregivers) on condition and care. Additionally, you will also be required to actively participate in the company's goal of raising awareness of holistic physiology and wellness in the social community. We also hope that during your time here you can improve your skills and bring meaning to your work.

Your part-time compensation package will be based on your previous drawn salary. Details of the terms and conditions are outlined as follows:

1. Date/Details of Commencement:

- Should you accept this offer, your first day of work will be 1st day of November 2022.
- Your part-time working hours shall be: Tuesdays (9am-6pm), Fridays (9am-6pm) and Saturdays (9am-1pm); i.e., 2.5 days per week.
- Working hours may be subjected to adjustments due to the nature of the business or strategic changes within the company. You will be involved in discussions pertaining to your working hours should the need arise.

The Movement Laboratory Pte. Ltd.
(Company Reg No: 201927151R)

9 One-North Gateway #01-41 One-North Residences
Singapore 138643
Tel: +65 9755 3516
Email: hello@movementlab.sg



2. Remuneration Package:

- Your part-time base salary will be SGD 2,000.00 gross per month (pro-rated from SGD 4,400.00 gross per month).
- You will NOT be entitled to an annual wage supplement (i.e., 13th-month bonus) as a part-timer. This is applicable only to full-timers.
- You will NOT be entitled to an annual increment as a part-timer. This is applicable only to full-timers.
- You will NOT be entitled to commission as a part-timer. This is applicable only to full-timers.

3. Central Provident Fund (CPF) & Income Tax:

- Both you and The Movement Laboratory will contribute towards your CPF in accordance with the prevailing law and applicable rates governing CPF contributions in Singapore.
- You shall be personally responsible for all income tax payable to the Inland Revenue Authority of Singapore (IRAS) in respect of your remuneration and taxable benefits grossed through your employment with The Movement Laboratory.

4. Vacation & Benefits Scheme:

- You will be allowed one (1) day of annual leave during your 2-month part-time contract.
- You will be allowed one (1) day of paid medical leave during your 2-month part-time contract.
- You will NOT be provided with private hospital, surgical, outpatient clinical, and dental insurance. This is applicable only to full-timers.
- You will NOT receive employee/family discounts/benefits. This is applicable only to full-timers.
- You will NOT receive additional training in the form of - but not limited to - course(s), workshop(s), and/or conference(s) during your 2-month part-time contract. This is applicable only to full-timers. However, you will be mentored by our principal physiotherapist.



5. Employment Contract & Termination:

- Your employment will be reviewed at the end of your part-time contract for conversion into a full-time position with The Movement Laboratory Pte. Ltd. Please be informed that a full-time role will still include a probation period.
- During your part-time employment, either party may, at any time, terminate this agreement/employment, by giving not less than two (2) weeks' written notice to the other party.
- Upon the termination of this agreement/employment, you will be legally required to surrender all physical and digital properties, documents, materials, and information of the company that have been received by you during the course of your employment.

6. Probation Period:

- Your part-time contract will NOT include a further probation period.

7. Performance Reviews:

- You will NOT be provided with a written/verbal performance appraisal. However, your performance will be reviewed by management for conversion to full-time.

8. Governing Law:

- This Letter of Employment and all its subsequent variations shall be subjected to, governed by, and construed in accordance with the laws of Singapore for every purpose.



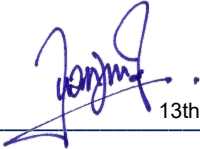
Ms. Xu Xin Yan, we are confident that you will find your time with us meaningful and exciting, and would hereby like to wish you success in the upcoming months.

Should you have any questions, please feel free to reach out at any time.

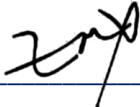
Welcome to the team!

Yours faithfully,

I have read and understood the contents of this letter and hereby accept the terms and conditions of the employment.


13th October 2022
Signature & Date

Dr. GOH Yuan Hao Lucas
Managing Director
The Movement Laboratory


21st October 2022
Signature & Date

Ms. Yam Xu Xin Yan


- 13/10/22
Signature & Date

Ms. LIM Ting Jun
Director & Head Physiotherapist
The Movement Laboratory

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