



Gwen Tay <gwen.tay@glints.com>

Welcome to Glints, Gwen!

Glints <glints@saplingapp.io>
Reply-To: Glints <glints@saplingapp.io>
To: gwen.tay@glints.com, gwentaywh@gmail.com
Cc: duogeng@glints.com

Sat, Dec 24, 2022 at 10:00 AM

Hi Gwen,

Welcome to Glints! We're excited to have you join us as our new Customer Success and Operations Lead on our Business Operations team.

Your first day is just around the corner, so here are some important details:

- Your first day is on Dec 27, 2022, 9 AM.
- Our usual Onboarding sessions are every Monday, so you'll attend the following week's regional session (**the first Monday after your start date, at 10:00AM SGT** (a Google Calendar invite will be sent to your Glints email, Zoom link included)
- If you're going to the office, please bring your own device (BYOD) (laptop, adapter, etc).

At the bottom of this email is an invitation to our People Operations system, Sapling. Your first step in Sapling is preboarding. Once you log in to Sapling, you'll be able to accomplish the following:

- **Take a peek at our culture and values.** We want you to learn our story and what makes Glints such a great place!
- **Upload your profile photo.** This is your time to shine and show Glints your smiling face!
- **Complete your preboarding.** We're going to ask you a few questions to make sure we have everything we need to get you up and running.
- **Complete document uploads** toward the end of preboarding.

[Glints Email & Slack](#)

You'll also receive an invite to log into your Glints email (**Please don't skip the 2-step verification**). When you log in, you'll see an invite to join our Slack organization as well. If you're new to Slack, you can check out the intro videos [here](#)!

If you have any questions or have trouble accessing your accounts, please do not hesitate to reach out to **PT on #People-Helpdesk on Slack!**

Thank you,
Glints People Team

START ONBOARDING

 Powered by Kallidus

By accessing and using Sapling, you consent to Kallidus' [Privacy Policy](#) and all of its terms. Contact your People Operations or HR team if you have any questions.