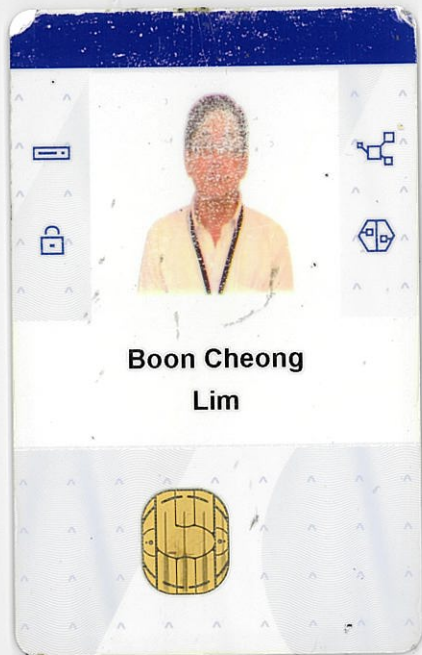




SECURITY TOP 8

1. Wear your badge visibly & don't share it
2. Keep accounts, passwords and PIN codes private
3. Classify & protect data (encrypt when necessary)
4. Only use authorized services to store business data
5. Don't attempt to bypass security mechanisms
6. Secure your PC in the office & when travelling
7. Stay up-to-date with security training
8. Report incidents to the security team