



# FVC Innovation Partners

1 October 2020

Dear Mr Wynton Lee

## APPOINTMENT AS ASSOCIATE

It is with great pleasure that we extend an offer to you for the position of Associate for FVC Innovation Partners from 1<sup>st</sup> October 2020. We are excited to have you onboard as a key member of our team and an integral part of our success going forward.

As required by law, your engagement will be contingent upon your providing legal proof of your identity on your first day of employment. The Company reserves the right to end your engage and/or rescind this letter agreement, or if you have already started work, to terminate your engagement immediately and without liability, if you do not meet the above condition and/or provide false information, or there has been a material omission.

### *Responsibilities*

Your role will be that of an Associate and your scope of work consists of the following:

1. Conduct market research and analysis on industries and companies through primary and secondary research to help venture teams stay up to date on the latest VC news and tech trends, in order to make better collective decisions based on analytical and strategic insights
2. Prepare due diligence research reports to support opportunities for investment
3. Support deal sourcing and meeting startups for screening of potential investments and SG Founder grant opportunities
4. Support the buildup of any corporate innovation programs
5. To develop and manage social media and communication strategy for the firm, which includes preparation of marketing collaterals, community development and retention
6. Assist partners and other relevant stakeholders with other miscellaneous activities as required

You will report to Tan Ye Sheng, Director of Farquhar VC. This is a full-time position, where the remuneration will be **S\$4000.00 per month** for the duration of the program. While you render services for the Company, you shall not engage in any other employment, consulting or other business activities (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

### *Benefits*

Upon completion of the program, there will be a letter of recommendation awarded to you.

### *Governing Law*

This letter agreement shall be governed by and construed in accordance with the laws of Singapore and you agree to be subjected to the exclusive jurisdiction of the Singapore courts.

We look forward to working closely with you. If you have any questions, please do not hesitate to contact us for discussion or clarification.

Thank you.

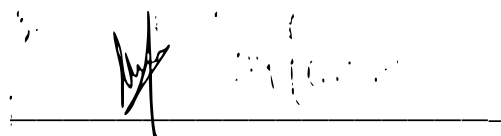
## FVC Innovation Partners

With Best Regards,

*Tan Ye Sheng*

Tan Ye Sheng, Director

I have read and accept this engagement offer:



Signature of Employee

|                             |                                   |
|-----------------------------|-----------------------------------|
| Full Legal Name             | Wynton Lee                        |
| Identification Number       | S9411773I                         |
| Date of Birth               | 14/03/1994                        |
| Current Residential Address | 7 Dalkeith Road, Singapore 299626 |
| Contact Number              | +65 9735 8213                     |
| Start Date                  | 1 <sup>st</sup> October 2020      |