

20 Aug 2025

Suen Eng Kai
180 Ang Mo Kio Ave 8
Singapore 569830

Dear Eng Kai

ATTACHMENT TO HOME TEAM SCIENCE AND TECHNOLOGY AGENCY

1. We are pleased to inform you that you will be attached to the Home Team Science and Technology Agency from **1 Sep 2025 to 30 Sep 2025**. You are required to complete 80 hours of service during this period, upon which the attachment will conclude. The schedule for the fulfilment of these hours shall be agreed upon between you and the Home Team Science and Technology Agency.
2. A copy of the terms and conditions of your attachment is attached for your reference. If you accept the attachment on these terms and conditions, please complete and return the two attached reply slips to Anne Chew (NYP) and Logeswari Gobi (HTX) within 2 weeks from the date of this letter.
3. We wish you all the best in your new assignment.

Yours sincerely

Christine Chua
Deputy Director, Human Resource
for CHIEF EXECUTIVE
Nanyang Polytechnic

Teo Kai Hoe
Deputy Director, HR Business
Partnership
for CHIEF EXECUTIVE
HTX

This letter is sent to you without a handwritten signature.