



**JTC Corporation**  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434

**Hotline** 1800 568 7000  
**Main Line** (65) 6560 0056  
**Facsimile** (65) 6565 5301

Our Ref: **TBA**  
Allocation No: **TBA**  
Case ID: **TBA**

**8 September 2025**

**KINEABILITY PTE. LTD.**

**14G SERANGOON GARDEN WAY  
SERANGOON GARDEN ESTATE  
SINGAPORE 555920**

**Offered Tenancy Period:**

**11 November 2025 to 10 November 2028**

**Action Required By:**

**28 September 2025**

Dear Sirs

**OFFER FOR TENANCY OF JTC PREMISES AT 71 AYER RAJAH CRESCENT #07-02 SINGAPORE 139951 ("PREMISES")**

1. Thank you for your interest in renting the Premises. This letter, together with the Attachment, comprises our offer to rent the Premises to you ("Offer") for the period from **11 November 2025** to **10 November 2028** ("Term").
2. The terms of your Tenancy are in the Attachment.
3. To accept our Offer, please do the following by **28 September 2025**, or such other date as may be extended by us in writing:

|     | Action Required for Acceptance                                                                                       |
|-----|----------------------------------------------------------------------------------------------------------------------|
| (a) | <b>Complete and sign using Singpass, the Letter of Acceptance</b> which is available in the link emailed to you.     |
| (b) | <b>Make full payment</b> of the required sums (see payment breakdown and method in the <u>Attachment (Part 1)</u> ). |
| (c) | Indicate your GIRO arrangement in the Letter of Acceptance                                                           |

4. There will be no Tenancy between us if we do not receive by **28 September 2025**, or such other date as may be extended by us in writing -
  - (a) your Letter of Acceptance signed through our secure electronic signature platform; and



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(b) full payment.

In such event, all payments (except for the application deposit, which will be forfeited) will be refunded to you (without interest).

5. Please login to JTC's Customer Service Portal with Singpass to access your future [monthly e-statements](#).
6. If you have any queries, you may contact Priscilla Lau Shi Min at Priscilla\_LAU@jtc.gov.sg.

Yours faithfully

**Priscilla Lau Shi Min**  
**Manager**  
**Start-Up Dept**  
**Info-Comm Media & Start-Up Cluster**

**Attachment:**      Part 1:    Details  
                         Part 2:    Key Terms  
                         Part 3:    Special Terms  
                         Part 4:    Standard Terms

**Enclosed:**            \*SES Format of Letter of Acceptance – Acceptance is on JTC's secured electronic signing platform

**PART 1 (Details)**

|                                                                                                                      |                                                                                |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Premises                                                                                                             | <b>71 AYER RAJAH CRESCENT #07-02 SINGAPORE<br/>139951</b>                      |
| Term                                                                                                                 | <b>11 November 2025 to 10 November 2028</b>                                    |
| Tenancy Commencement Date                                                                                            | <b>11 November 2025</b>                                                        |
| Possession Date<br><i>(date the Premises will be handed to you)</i>                                                  | <b>11 September 2025</b>                                                       |
| Rent per month<br><i>(For clarity, the amounts in these rows exclude GST. GST is payable by you.)</i>                | <b>\$1,680.67</b>                                                              |
| Service Charge per month<br><i>(For clarity, the amount in this row excludes GST. GST is payable by you.)</i>        | <b>\$341.94</b>                                                                |
| Usage Charge per month<br><i>(For clarity, the amount in this row excludes GST. GST is payable by you.)</i>          | <b>N/A</b>                                                                     |
| Other Charges per month<br><i>(For clarity, the amount in this row excludes GST. GST is payable by you.)</i>         | <b>N/A</b>                                                                     |
| Security Deposit Amount<br><i>(equivalent to 1 month's fixed recurring charges)</i>                                  | <b>\$2,022.61</b>                                                              |
| Reinstatement Deposit Amount                                                                                         | <b>N/A</b>                                                                     |
| Standard Rent-Free Period<br><i>(During the Standard Rent-Free Period, Rent and Service Charge are not payable.)</i> | <b>From Possession Date to the day immediately before<br/>11 November 2025</b> |
| Authorised Use                                                                                                       | <b>R&amp;D and marketing of AI-driven motion capture system</b>                |
| Estimated Area (" <u>Area</u> ")                                                                                     | <b>90.7sqm</b>                                                                 |

|                                                                                                                                                            |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| *Maximum Floor Loading<br><br><i>*(Note: You must not exceed the Maximum Floor Loading and must ensure that the permitted load is evenly distributed.)</i> | 10 kN/m <sup>2</sup>     |
| Plan of Premises                                                                                                                                           | As attached              |
| Other Terms and Conditions                                                                                                                                 | See remaining Attachment |

| Payment required for acceptance of Offer                                                                                                                                                                                                                                         |                                             |                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------|
|                                                                                                                                                                                                                                                                                  | Amount (\$)                                 | GST at prevailing rate (\$) |
| Rent for one month                                                                                                                                                                                                                                                               | \$1,680.67                                  | \$151.26                    |
| Service Charge for one month                                                                                                                                                                                                                                                     | \$341.94                                    | \$30.77                     |
| Security Deposit Amount                                                                                                                                                                                                                                                          | \$2,022.61                                  |                             |
| Reinstatement Deposit Amount                                                                                                                                                                                                                                                     | N/A                                         |                             |
| Stamp Duty                                                                                                                                                                                                                                                                       | \$291.00                                    |                             |
| Sub-Total Payable (inclusive of GST at prevailing rate)                                                                                                                                                                                                                          | \$4,518.25                                  |                             |
| <u>Less</u> Application Deposit (if paid)                                                                                                                                                                                                                                        | N/A                                         |                             |
| Total Amount Payable (inclusive of GST at prevailing rate)                                                                                                                                                                                                                       | \$4,518.25                                  |                             |
| The Total Amount Payable must be paid by bank transfer to our designated bank account, or any other method as indicated on our website at <a href="http://www.jtc.gov.sg">http://www.jtc.gov.sg</a> , details of which are as follows:-                                          |                                             |                             |
| Account Name                                                                                                                                                                                                                                                                     | JTC Corporation                             |                             |
| Bank Name                                                                                                                                                                                                                                                                        | Oversea-Chinese Banking Corporation Limited |                             |
| Bank Account Number                                                                                                                                                                                                                                                              | 501104970001                                |                             |
| SWIFT code                                                                                                                                                                                                                                                                       | OCBCSGSG                                    |                             |
| Please quote the reference number <KINEABILITY71> in your payment and provide us with a copy of the payment advice for our verification. The amount payable should be in Singapore Dollars, exclusive of any bank charges and/or administrative fees which shall be paid by you. |                                             |                             |

**PART 2 (Key Terms)**

*(The definitions in the Standard Terms apply to these Key Terms. The Standard Terms are at Attachment (Part 4) of the letter ("Letter") attaching these Key Terms. If there is any inconsistency, the conditions in Attachment (Part 1) attached to the Letter take precedence over these Key Terms, and these Key Terms take precedence over the Special Terms (at Attachment (Part 3) of the Letter.)*

1. **"As is" basis**

The Premises are rented to you on an "as is" basis. You must not exceed the Maximum Floor Loading and must ensure that the permitted load is distributed so as not to cause damage to the floor and structural support.

2. **Operations Commencement Date**

You must commence business by the operations commencement date indicated below:

On Tenancy Commencement Date.

3. **Authorised Use**

You must comply with the Authorised Use.

4. **Approvals**

You must obtain all necessary approvals required for your business operations at the Premises and keep them in force throughout the Tenancy.

5. **Option to Renew**

There is no Option to Renew.

6. **Rent, Service Charge and other payments**

6.1 The Rent, Service Charge and all other charges (if any) payable by you are set out in Attachment (Part 1) (Details) of the letter attaching these Key Terms.

6.2 The Rent and Service Charge should be paid in advance without demand or deduction on the first day of each month of the Term. We are entitled, at any time and from time to time, to increase the Service Charge.

6.3 **Mode of Payment**

(a) You must pay to us the Rent, Service Charge, Usage Charge (if any), any other charges (if any) and GST, by GIRO from your designated bank account. The Rent, Service Charge, Usage Charge (if any) and any other charges (if any) exclude GST. GST is payable by you.

(b) If –

(b1) you do not have any GIRO arrangement for payment of the amounts due to us; or

(b2) at any time during the Tenancy, the GIRO payment is not effected, or the GIRO arrangement is discontinued for whatever reason (including in the event your designated bank account has any GIRO limit, or there are insufficient funds in your designated bank account),

you must immediately pay to us –

(b3) the amounts due to us by other electronic methods as indicated in our website at <http://www.jtc.gov.sg>; and

(b4) an administrative fee based on our then prevailing policies. Please refer to our website at <http://www.jtc.gov.sg> for the applicable fee.

6.4 [Not Used.]

7. **Fitting Out**

You may, as a licensee (on the same terms and conditions in the Tenancy), commence fitting out works ("**Fitting Out Works**") after the Possession Date. You must obtain our, and the Authorities', prior written consent before commencing any Fitting Out Works, and carry out and complete the Fitting Out Works in accordance with our requirements. The Tenancy Commencement Date remains unchanged even if the Fitting Out Works are completed after the Tenancy Commencement Date.

8. **Security Deposit**

The Security Deposit payable by you is set out in Attachment (Part 1) (Details), and must be maintained throughout the Term.

9. **Reinstatement Deposit**

You must seek our consent if you wish to carry out any addition or alteration works at the Premises. A reinstatement deposit will be required for our consent which will be on such terms and conditions as we may impose.

10. **Early Termination by Written Notice**

Either party may terminate the Tenancy by giving the other party not less than 3 months' prior written notice, or paying the other party 3 months' rent-in-lieu, without affecting any accrued rights or remedies of either party.

11. **Green Building Obligations**

JTC is committed to environmental sustainability. We encourage you to adopt such measures as may be recommended by us for the Premises.

12. [Not Used.]

13. **Taking over from existing / previous occupier**

13.1 As you have agreed to take over the Premises from **SWITCHEO LABS PTE. LTD.** ("**Previous Occupier**"), this Offer is subject to the Previous Occupier -

- (a) returning vacant possession of the Premises to us before the Tenancy Commencement Date; and
- (b) (if required by us) giving us a written confirmation (in the format required by us) that, amongst other things, its occupation arrangement with us in relation to the Premises ("**Previous Occupier Arrangement**") has been terminated.

13.2 You will be taking over the Premises on an "as is" basis, including all defects (latent, inherent or otherwise) and Take-Over Items (defined in *Attachment (Part 4) (Standard Terms)*). You must also comply with clause 4.10 of *Attachment (Part 4) (Standard Terms)* in relation to each Take-Over Item.

13.3 As the Previous Occupier is returning the Premises to us without completing the required reinstatement works under the Previous Occupier Arrangement, you must complete these reinstatement works at the end of the Term, unless otherwise required by us in writing.

14. [Not Used.]

15. [Not Used.]

16. [Not Used.]

17. **Guidelines**

The following guidelines (which are subject to change from time to time) are applicable to you and can be found at <http://www.jtc.gov.sg>:

- ☐ Schedule of Statutory Controls for Flatted, Ramp-up and Stack-up Factory Customers
- ☐ Tenant's Guide Book (at your respective Estate's homepage) (where applicable)

## **PART 3**

### **Special Terms and Conditions**

*(The definitions in the Standard Terms apply to these Special Terms.)*

1 [Not Used.]

#### **2 Control Requirement**

2.1 The Control Requirement must be complied with throughout the Tenancy, failing which it will be deemed to be a breach of Your Obligations. Our prior consent is required for any change to the Control Requirement.

2.2 For the purpose of this clause 2, "**Control Requirement**" means that the shareholders listed in the Accounting and Corporate Regulatory Authority (ACRA) business profile dated 28 Aug 2025, whether individually or in any combination, must directly own more than 50% of your issued shares. A copy of the aforementioned ACRA business profile dated 28 Aug 2025 is attached to this Special Terms.

#### **3 Technical and Other Requirements**

You must comply with the requirements in the attached **Technical and Other Requirements Annex**.

### **ATTACHMENTS**

- ☐ **The ACRA business profile search** (see clause 2.2 above)
- ☐ **Technical and Other Requirements Annex** (see clause 3 above)
- ☐ **Specific Reinstatement Works** (see clause 2.6 of Technical and Other Requirements Annex)

Whilst every endeavor is made to ensure that information provided is updated and correct, ACRA disclaims any liability for any damage or loss that may be caused as a result of any error of omission.

## Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)

Date: 28 Aug 2025

|                           |   |                                                  |
|---------------------------|---|--------------------------------------------------|
| Name of Company           | : | KINEABILITY PTE. LTD.                            |
| Former Name if any        | : | ABILITY AI PTE. LTD.                             |
| Date of Change of Name    | : | 28 AUG 2025                                      |
| UEN                       | : | 202431397H                                       |
| Incorporation Date        | : | 01 AUG 2024                                      |
| Company Type              | : | EXEMPT PRIVATE COMPANY LIMITED BY SHARES         |
| Status of Company         | : | LIVE COMPANY                                     |
| Status Date               | : | 01 AUG 2024                                      |
| Registered Office Address | : | 71 AYER RAJAH CRESCENT, #07-02, SINGAPORE 139951 |
| Date of Address           | : | 27 AUG 2025                                      |
| Date of Last AGM          | : |                                                  |
| Date of Last AR           | : |                                                  |
| FYE As At Date of Last AR | : |                                                  |

### Business Activities

|                    |   |                                                                                   |
|--------------------|---|-----------------------------------------------------------------------------------|
| Primary Activity   | : | DEVELOPMENT OF SOFTWARE AND APPLICATIONS (EXCEPT GAMES AND CYBERSECURITY) (62011) |
| Secondary Activity | : | RESEARCH AND EXPERIMENTAL DEVELOPMENT ON ENGINEERING (72104)                      |

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## Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)

Date: 28 Aug 2025

### Issued Share Capital

| Amount | Number of Shares <sup>1</sup> | Currency         | Share Type |
|--------|-------------------------------|------------------|------------|
| 10,000 | 100,000                       | SINGAPORE DOLLAR | ORDINARY   |

<sup>1</sup> Number of Shares includes number of Treasury Shares

### Paid-Up Capital

| Amount | Number of Shares | Currency         | Share Type |
|--------|------------------|------------------|------------|
| 10,000 | 100,000          | SINGAPORE DOLLAR | ORDINARY   |

### Company has the following Ordinary Shares held as Treasury Shares

| Number of Shares | Currency |
|------------------|----------|
|------------------|----------|

### Audit Firm(s)

Name

### Charge(s)

| Charge Number | Date Registered | Currency | Amount Secured | Chargee(s) |
|---------------|-----------------|----------|----------------|------------|
|---------------|-----------------|----------|----------------|------------|

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## Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)

Date: 28 Aug 2025

### Officer(s)

| Name                                                                           | Identification Number | Nationality/<br>Citizenship | Position  | Date of Appointment |
|--------------------------------------------------------------------------------|-----------------------|-----------------------------|-----------|---------------------|
| ANG WEI TECH (HONG WEIDE)                                                      | S7238551I             | SINGAPORE<br>CITIZEN        | DIRECTOR  | 01 AUG 2024         |
| 14G SERANGOON GARDEN WAY, SERANGOON<br>GARDEN ESTATE, SINGAPORE 555920         |                       |                             |           |                     |
| LIM CHIN (LIN QIN)                                                             | S7213428A             | SINGAPORE<br>CITIZEN        | SECRETARY | 01 AUG 2024         |
| 5 UPPER ALJUNIED LINK, #06-02, QUARTZ<br>INDUSTRIAL BUILDING, SINGAPORE 367903 |                       |                             |           |                     |

### Shareholder(s)

| Name                                                            | Identification Number | Nationality <sup>2</sup> /<br>Place of origin <sup>3</sup> | Number of<br>Shares | Address<br>Changed |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------------------|---------------------|--------------------|
| JATESIKTAT PRAYOOK                                              | G141I893X             | THAI                                                       | 4,850<br>(ORDINARY) |                    |
| 244 WESTWOOD AVENUE, #08-54, THE<br>FLORAVALE, SINGAPORE 648366 |                       |                                                            | SINGAPORE<br>DOLLAR |                    |

<sup>2</sup> Includes nationality and citizenship

<sup>3</sup> Includes place of incorporation, place of origin and place of registration

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## Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)

Date: 28 Aug 2025

| Shareholder(s)                                                            |                       |                                                            |                      |                 |
|---------------------------------------------------------------------------|-----------------------|------------------------------------------------------------|----------------------|-----------------|
| Name                                                                      | Identification Number | Nationality <sup>2</sup> /<br>Place of origin <sup>3</sup> | Number of Shares     | Address Changed |
| Address                                                                   |                       |                                                            | Currency             |                 |
| LI LEI                                                                    | S8785978I             | CHINESE                                                    | 4,850<br>(ORDINARY)  |                 |
| 276B JURONG WEST AVENUE 3, #11-57,<br>SINGAPORE 642276                    |                       |                                                            | SINGAPORE<br>DOLLAR  |                 |
| NANYANG TECHNOLOGICAL UNIVERSITY -<br>NTUITIVE PTE. LTD.                  | 199502518G            | SINGAPORE                                                  | 3,000<br>(ORDINARY)  | 02 MAY 2018     |
| 71 NANYANG DRIVE, #03-01, NTU<br>INNOVATION CENTRE, SINGAPORE 638075      |                       |                                                            | SINGAPORE<br>DOLLAR  |                 |
| ANG WEI TECH (HONG WEIDE)                                                 | S7238551I             | SINGAPORE<br>CITIZEN                                       | 87,300<br>(ORDINARY) |                 |
| 14G SERANGOON GARDEN WAY,<br>SERANGOON GARDEN ESTATE,<br>SINGAPORE 555920 |                       |                                                            | SINGAPORE<br>DOLLAR  |                 |

<sup>2</sup> Includes nationality and citizenship

<sup>3</sup> Includes place of incorporation, place of origin and place of registration

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## **Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)**

Date: 28 Aug 2025

### **Abbreviation**

|     |   |                                         |
|-----|---|-----------------------------------------|
| UL  | : | Local Entity not registered with ACRA   |
| UF  | : | Foreign Entity not registered with ACRA |
| AR  | : | Annual Return                           |
| AGM | : | Annual General Meeting                  |
| FS  | : | Financial Statements                    |
| FYE | : | Financial Year End                      |

### **Notes**

- 1 All the information provided above are extracted from lodgements filed with ACRA and/or from other government sources.
- 2 Please check to ensure that this document is issued by ACRA by:
  - (a) scanning the verification QR code at the bottom of the page, or
  - (b) visiting the verification URL at the bottom of the page, or
  - (c) uploading the verifiable OpenAttestation file (e.g. Business\_Profile.0a) on [www.acratrustbar.gov.sg](https://www.acratrustbar.gov.sg).

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## **Business Profile (Company) of KINEABILITY PTE. LTD. (202431397H)**

Date: 28 Aug 2025



TAN YONG TAT

ASST REGISTRAR OF COMPANIES & BUSINESS NAMES  
ACCOUNTING AND CORPORATE REGULATORY AUTHORITY (ACRA)  
SINGAPORE

RECEIPT NO. : ACRA250828002921

DATE : 28 AUG 2025

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**Special Terms and Conditions**  
**Technical and Other Requirements Annex**

*(The definitions in the Standard Terms apply to these Special Terms.)*

**1     Loading / Foundation**

- 1.1    You must not exceed the maximum loading capacity of the goods lifts in the Building. You are responsible for all loss and damage to the goods lift if caused, directly or indirectly, by you or any of Your Authorised Person.
- 1.2    You must, after obtaining our prior written consent, provide suitable foundation for all machinery, equipment and installation at the Premises.

**2     Additional Conditions**

- 2.1    [Not Used.]
- 2.2    [Not Used.]
- 2.3    Meeting rooms, reception/waiting area, pantries, multi-purpose hall and courts ("Shared Facilities") have been provided at the common property for common and shared use by the tenants. The use of any meeting room, multi-purpose hall and courts is subject to their availability and your payment of a fee to be determined by us.
- 2.4    You are responsible for all losses and damages to the Shared Facilities if caused, directly or indirectly, by you or any of Your Authorised Person.
- 2.5    You must ensure that a qualified person is engaged to prepare and submit electrical single-line diagrams and electrical layout plans, such diagrams and plans to be approved by us prior to your application to the Authorities for the opening of an electricity connection account.
- 2.6    Without affecting the Standard Terms, you must also comply with the attached **Specific Reinstatement Works** regarding the reinstatement works.
- 2.7    [Not Used.]

## **REINSTATEMENT GUIDELINES FOR BLOCK 67, 71 AYER RAJAH CRESCENT**

### **WALL/ CEILING & COLUMNS**

1. Remove any ceiling boards, ceiling grids and partitions installed.
2. Make good of internal walls, ceilings and columns and ensuring that all cracks and holes are properly patched up.
3. Remove all bolts and nuts left on the wall and ceiling installed by tenant.
4. All internal walls, ceilings and columns should be dry, without seepage and stains.
5. Repaint of walls, ceilings and columns to original color (Paint Code: NIPPON Vinilex 5000 –WhiteColour- Water based paint)
6. Reinstall any removed inter-unit partitions to the original conditions. (if applicable)



## SPRINKLER SYSTEM

1. Remove all modified (second layer) sprinkler points
2. Repaint of existing first layer sprinkler points
3. If there is any modification to the sprinkler layout, tenant must reinstate to original layout. Tenant can obtain a copy of the original layout from FMC.
4. Tenant must submit an application for any sprinkler drainage works. Forms can be obtained from FMC.
5. Tenant must pay for the sprinkler discharge fee. The payment will be made directly to the landlord's approved fire protection term contractor.



## FLOORING

1. Reinstall flooring back to tenantable & bare condition, including removal of epoxy coating, timber flooring, carpet tiles and vinyl or ceramic tiles, stains, etc.
2. Patch up all holes, cracks and make good of any rough surface of the flooring.
3. Floor must be screed smooth, powder/dust-free, and even toned finish. The flooring should be dry and cleaned up upon the key return date.



Stain marks on the floor surface, damage to the floor surface, and sticky areas on the floor.



No stain marks on the floor surface, no damage floor surface and no sticky area on the floor. Return in screed smooth, powder/dust-free, and even toned finish.



## WINDOWS

1. Replace any damaged window glass, window frames, broken levers and latches and ensure that sliding windows can slide open and close smoothly.
2. Remove any window films installed.
3. Ensure the windows (such as glass panels, frames, window tracks internally and externally) are cleaned.
4. To carry out one-time servicing to windows to ensure smooth working condition.



## DOORS

1. Reinstall the original wooden doors and repair damaged parts of the doors, door frames and wooden board above door.
2. Make good of the walls and flooring surrounding the door frame.
3. Repainting of the existing doors (Paint Code: Super Gardex Enamel, BS00A01, Light grey) and its surrounding walls to match existing color.
4. All wooden doors come with 2 sets of latches (1 on top and the other at the bottom at each leaf).
5. 3 nos. of keys to be returned for each lockset of the existing door.



## FLOORTRAP/ WASTE PIPES (IF APPLICABLE)

1. Flush clean all floor traps within the units.
2. Replace all damaged floor trap covers.
3. Repaint all waste pipes (Paint Code: NIPPONVinilex5000–White Colour- Waterbased paint)



## M&E INSTALLATIONS

1. To remove all electrical installations in the unit inclusive of the distribution board (DB) in unit and electrical cables at cable tray outside the unit up to JTC unmetered board at the switch room. Removal of Main circuit breaker (MCCB) installed by tenant is also required. To make good of any damages in the common areas and switch room during removal.
2. To remove all tenant's own electrical installations including FCU and CU, cables, pipes etc and make good of affected area by patching up all holes and cracks. Wall/ceiling repainted. Make good of affected area after removal of cables, pipes and CUs by ensuring that all cracks and holes are properly patched up and repainted.
3. To remove any additional equipment (including related accessories) installed. To make good of any damages caused to common areas caused during the removal. This includes but not limited to re-painting of the common areas. Please request paint code from the Facilities Management Team.
4. To remove all additional electrical installations by the tenants are to be removed e.g additional wiring, power points, lightings and accessories.



## **OTHERS**

1. Remove all tenant installations in units.
2. Units returned must be bare and fully reinstated.
3. Thorough cleaning of premise to be carried out before handing over.
4. Replace any damaged locks with lock sets similar to the existing. Return original keys for locks in working condition.
5. Terminate electricity and water supply by qualified and licensed tradesman and remove all installations to original 'tap' off point and to close account with electrical and water supply service providers.
6. Tenant to submit and clear Building LEW for the MOS and Contingency plan ahead of time. Upon approval, please submit to FMC for processing minimally 2 weeks ahead of proposed shutdown. (Please refer to the shutdown process guide for more detailed information.).
7. Return all the executive toilet keys.
8. Remove all company signage, standees and posters etc. from the common area.
9. To ensure all fittings in the unit complies to the latest Building Practice Codes.
10. To carry out one-time pest control servicing and submit service report before return of keys (if necessary)

## **HOUSE RULES**

1. Remove all debris from premises and dispose offsite. A temporary skip tank can be placed at the loading / unloading bay with a daily charge payable to car park operator upon approval. Replace any damaged locks with lock sets similar to the existing.
2. Noisy works including but not limited to hammering, hacking and drilling works can only be carried out after office hours after 6pm on weekdays (until the following day 8am) and after 1pm on Saturdays. The maximum permitted noise levels for such activities shall be kept within the guidelines stipulated by the National Environment Agency. (Please refer to: <http://app2.nea.gov.sg/anti-pollution-radiation-protection/noise-pollution-control>)
3. Tenant must ensure that the reinstatement works are kept within the unit and should not affect the cleanliness of the common areas.
4. The Management reserves the rights to stop any ongoing works should the tenant/contractor fails to comply with the above house rules.
5. Tenant must obtain JTC's consent for the reinstatement works and submit safety documents to C&W Services for approval prior to commencement of reinstatement works. The application can be made via the link; <https://jtceptw.com/public/tenants>
6. Tenant contractor must lay protection sheet from common corridor to lift lobby and inside the lift.

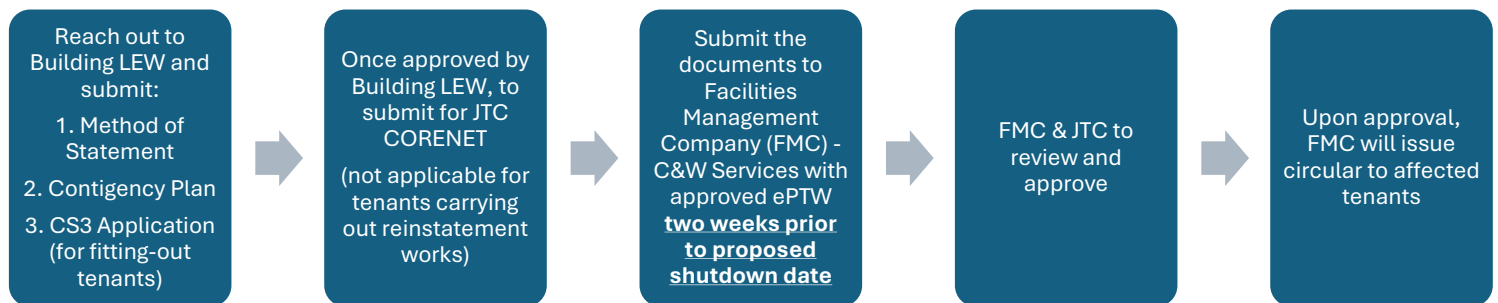
*Last revision of this document: 7 January 2025*

All charges are subjected to changes without prior notice

## **Shutdown Process Guide for Fitting-Out Works & Reinstatement Works**

The following guide is applicable for all tenants and their contractors that need to carry out a shutdown for their fitting-out works and reinstatement works. Endorsement of the electrical works including but not limited to CS3 application, cables and breakers installation/removal must be sought by Building Licensed Electrical Worker (LEW).

### **Submission Process**



**Important Note:** Tenant and their contractor must engage Building LEW for the shutdown and there is an engagement fee involved paid directly to Building LEW.

**Appointed Building LEW:** LC Engineering Services Pte Ltd

Contact person:



### **Approved Timing for Shutdown**

Shutdown timing to strictly adhere to:

**Saturday: 1:30 PM – 5 PM**

**Sunday: 9:30 AM – 5 PM**

## Sample Format of MOS/Activities Detail

Power Shutdown Activities - (Method of Statement) - Upgrading of Supply at 67 Ayer Rajah Crescent #07-03/ 04 Singapore 139950.

| Pre - Shutdown Activities |       |          |          |                                                                                                                                                                                          |                           |                           |
|---------------------------|-------|----------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|
| S/N                       | Start | Time End | Duration | Scope of Works                                                                                                                                                                           | Action By                 | Verify By                 |
| 1                         |       |          |          | Site preparation before the commencement of works.                                                                                                                                       |                           |                           |
| i                         | 12:00 | 12:15    | 15 min   | Key personnel to arrive on site 1.5 hour before the commencement of the works.                                                                                                           | Main-Con                  | Tenant LEW                |
| ii                        | 12:15 | 12:30    | 15 min   | Person in charge to brief on the safety requirement, in-house rules and sequences/ procedures of work to all workers.                                                                    | Main-Con                  | Tenant LEW & Building LEW |
| iii                       | 12:30 | 13:00    | 20 min   | Preparation of the necessary tools, equipment and materials in the respective area.                                                                                                      | Main-Con                  | Tenant LEW                |
| iv                        | 12:30 | 13:00    | 20 min   | To provide temporary lighting/ power source (if required); ensure that there is sufficient lightings and temporary cables are properly secure and hanged to prevent any tripping hazard. | Main-Con                  | Tenant LEW                |
| Shutdown Activities       |       |          |          |                                                                                                                                                                                          |                           |                           |
| 2                         |       |          |          | Procedure for de-energization of power supply.                                                                                                                                           |                           |                           |
| i                         | 13:00 | 13:30    | 30 min   | To check with the building licensed electrical worker (LEW) and user on the shutdown confirmation.                                                                                       | Main-Con & Tenant LEW     | Tenant LEW                |
| ii                        | 13:30 | 13:40    | 10 min   | Building licensed electrical worker (LEW) to de-energize the incoming supply for landlord sub board (SB-7 600A).                                                                         | Building LEW              | Tenant LEW                |
| iii                       | 13:40 | 13:45    | 05 min   | Building licensed electrical worker (LEW) to issue permit-to-work (PTW) to the tenant licensed electrical worker (LEW) for the commencement of works.                                    | Building LEW & Tenant LEW | Tenant LEW & Building LEW |
| 3                         |       |          |          | Upgrading of supply.                                                                                                                                                                     |                           |                           |
| i                         | 13:50 | 14:00    | 10 min   | To detect the bus bars using voltage detector/ voltage meter to ensure the sub board (SB-7 600A) is 'dead'.                                                                              | Main-Con & Tenant LEW     | Tenant LEW                |
| ii                        | 14:00 | 14:30    | 30 min   | To remove existing sub main cables from the sub board (SB-7 600A) bus bars including existing 63A tap off unit and cable support system.                                                 | Main-Con                  | Tenant LEW                |
| iii                       | 14:30 | 15:20    | 50 min   | To install new 100A tap off unit including laying of new sub main cables 4x1C 50mmsq PVC/ PVC cables + 1C 25mmsq CPC earth with new cable support system.                                | Main-Con                  | Tenant LEW                |
| iv                        | 15:20 | 16:00    | 40 min   | To terminate the new sub main cables 4x1C 50mmsq PVC/ PVC cables + 1C 25mmsq CPC earth in the sub board (SB-7 600A) bus bars and new 100A tap off unit.                                  | Main-Con                  | Tenant LEW                |
| v                         | 16:00 | 16:10    | 10 min   | To conduct resistance/ insulation test using a multi meter/ insulation tester for the new sub main cables.                                                                               | Main-Con & Tenant LEW     | Tenant LEW & Building LEW |
| vi                        | 16:10 | 16:30    | 20 min   | To check the tightness of the bolts & nuts on the sub board (SB-7 600A) bus bars & new 100A tap off unit for the new cable terminations.                                                 | Main-Con & Tenant LEW     | Tenant LEW & Building LEW |
| vii                       | 16:10 | 16:30    | 20 min   | To ensure all tools/ equipment are not left in the sub board (SB-7 600A) after the completion of works before the inspection.                                                            | Main-Con & Tenant LEW     | Tenant LEW & Building LEW |
| viii                      | 16:10 | 16:30    | 20 min   | Person in charge to conduct inspection to ensure that all completed works are in order.                                                                                                  | Main-Con & Tenant LEW     | Tenant LEW & Building LEW |

| After Completion of Annual Power Shutdown |       |       |        |                                                                                                                                |                           |  |
|-------------------------------------------|-------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------|---------------------------|--|
| 4                                         |       |       |        | Completion of the upgrading of supply works and re-energization of power supply.                                               |                           |  |
| i                                         | 16:15 | 16:35 | 20 min | To inform building licensed electrical worker (LEW) and user for an inspection on the completion of works.                     | Main-Con & Tenant LEW     |  |
| ii                                        | 16:35 | 16:40 | 05 min | Tenant licensed electrical worker to cancel permit-to-work (PTW) with the building electrical worker (LEW).                    | Tenant LEW & Building LEW |  |
| iii                                       | 16:40 | 16:50 | 10 min | Building licensed electrical worker (LEW) to re-energize the supply for sub board (SB-7 600A).                                 | Building LEW              |  |
| iv                                        | 16:50 | 17:05 | 15 min | To conduct the voltage check and phase sequence using a multi meter and phase sequence indicator in the new 100A tap off unit. | Building LEW & Tenant LEW |  |
| vi                                        | 17:05 | 17:30 | 25 min | To ensure that all tools/equipment and materials are clear in the respective area before leaving the site.                     | Main-Con                  |  |

## Sample of Contingency Plan

The electrical contractor will conduct the following in the event of unforeseen incidents that can cause delays and implicate the timeline of the work:

- Standby more manpower,
- Standby materials, tools and equipment's,
- Standby the required submain cables' lengths,
- pre-measurement and custom made for the required cable support system before installation works,
- Standby switchgear supplier for any replacement of MCCBs, if required.
- In the event that the work exceed the approved shutdown timeline, to off the unit's Tap-Off Unit MCCB and proceed to turn on the other units' MCCBs and MCBs to resume electrical supply.

**PART 4**

**Standard Terms and Conditions**  
**(Space)**

**1 Definitions and Interpretation**

1.1 In the Tenancy, the words and phrases below have the following meanings, unless the context requires otherwise:

**"Authorities"** - All relevant government and statutory authorities;

**"Building"** - The building (including all common areas, other premises and our fixtures and fittings) in which the Premises are located, and includes any part thereof;

**"Car-Park"** - All parking lots, roads, ramps and loading bays within the Estate, including any electronic or other parking systems;

**"Estate"** - The estate in which the Building is located, (including the Car-Park, all structures and all Utility Facilities whether located above or below ground) and any part of it;

**"Event of Insolvency"** - Includes your inability to pay debts, the presentation of a bankruptcy application against you, your entry into liquidation whether compulsory or voluntary (except for the purpose of reconstruction or amalgamation with our prior consent), the making of a proposal by you to creditors for composition in satisfaction of debts or a scheme of arrangement, or the appointment of a receiver, trustee or liquidator in respect of your property;

**"Law"** - All laws, statutes, legislation, by-laws, rules, orders, regulations, directions, orders, notices and requirements of the Authorities currently in force or which may be in force in future;

**"Loss"** - All actions, claims, summonses, judgements, orders, charges, demands, losses, damages, injuries, death, liabilities, penalties, proceedings, costs, expenses and inconvenience, of any kind and howsoever caused. For clarity, "Loss" includes loss of rent and service charge during the period required by us to carry out and complete the works to make good your default, including your default in reinstating the Premises to the standard required under the Tenancy;

**"Maximum Electricity Load"** - The maximum electricity load permitted by the Authorities or us;

**"Offer"** - our offer for the Tenancy of the Premises, which includes the attachments referred to in our offer;

**"Our Authorised Person"** - Each of our employees and authorised representatives;

**"Premises"** - As defined in the Tenancy, and includes any part of it. If there is more than one unit comprised in the "Premises", then the term "Premises" refers to each of the units comprised in the Building, including any part of each such unit. "Premises" also includes all our fixtures and fittings therein;

**"Refurbishment Works"** - As defined in Clause 3.2(d) of these Standard Terms;

**"Security Deposit"** - As defined in the Tenancy. If there are 2 or more Security Deposit amounts stated in the Offer, the term "Security Deposit" shall refer to the total of such amounts;

**"Security Deposit Amount"** - As defined in Clause 4.3(f) of these Standard Terms;

**"Service Charge"** - As defined in the Tenancy, and includes the Service Charge as revised by us;

**"Special Terms"** - The Special Terms and Conditions attached to the Offer;

**"Standard Terms"** - These Standard Terms and Conditions;

**"Take-Over Item"** - As defined in Clause 4.10 of these Standard Terms;

**"Tenancy"** - Our Offer and your acceptance. For clarity, at the end of the Tenancy, the Term also ends and vice versa;

**"Usage Charge"** - As defined in the Tenancy, and includes all charges for additional services and facilities referred to in Clause 4.5(a) of these Standard Terms and Usage Charges as revised by us;

**"Utility Facilities"** - The term includes sewers, drains, pipes, channels, wires, cables, ducts and other conduits above and below ground level, and the term "fittings" includes Utility Facilities;

**"We", "our" or "us"** - Jurong Town Corporation (also known as "JTC Corporation") incorporated under the Jurong Town Corporation Act 1968, its successors-in-title, and assigns;

**"Works"** - works as stipulated by us in the Offer.

**"You" or "your"** - The person to whom the Offer is issued, and includes his personal representatives, successors-in-title, and permitted assigns (if any);

**"Your Authorised Person"** - Each of your employees, agents, independent contractors, occupiers, visitors and all others under your control;

**"Your Items"** - Each of your machinery, fixtures, fittings, structures, installations, chattels, things and goods under your control including each Take-Over Item; and

**"Your Obligations"** - The terms, conditions, obligations and undertakings to be complied with by you under the Tenancy, including all conditions imposed by us in any consent or approval.



- 1.2 Other capitalized terms are defined in these Standard Terms, the Special Terms or the Offer (including, for clarity, the other attachments referred to in the Offer).
- 1.3 Words importing the singular include the plural and vice versa. Words importing the masculine, feminine or neuter genders are used interchangeably. Words denoting natural persons include corporations and firms and vice versa. Headings are for ease of reference only.
- 1.4 When our consent or approval is required, the consent or approval may or may not be given. If it is given, it must be in writing and on such terms and conditions as may be imposed by us, including payment of monies, and the restrictions in Section 17 of the Conveyancing and Law of Property Act 1886 will not apply.
- 1.5 Reference to a specific statute includes all its rules and regulations and all changes made to it from time to time.
- 1.6 Reference to "include" or "including" is to be construed as "include (without limitation)" or "including (without limitation)".
- 1.7 All Your Obligations are binding on all of you jointly and severally. You must comply with all Your Obligations at your own cost and expense, and to our satisfaction. If you are required to comply with any provision of the Tenancy, then you must ensure and procure that Your Authorised Person complies with such provision.
- 1.8 No exercise of any one right or remedy under the Tenancy, at Law or in equity, (unless otherwise provided in the Tenancy, at Law or in equity) will prevent the exercise of any other right or remedy. When we exercise our rights to enter or inspect the Premises, we and Our Authorised Person are entitled to bring workmen and equipment onto the Premises.
- 1.9 If there is any inconsistency between the Special Terms and these Standard Terms, the Special Terms take precedence over these Standard Terms.

## **2 Our Obligations**

- 2.1 If you comply with all Your Obligations, you may have quiet enjoyment of the Premises during the Term without any interruption from us, except as provided in the Tenancy.

## **3 Easements and Reservations**

- 3.1 During the Tenancy, you are entitled to the following if you comply with all Your Obligations:
- (a) right to use the common corridors, toilets, stairs and lifts in the Building and the Estate in common with all persons authorised by us; and
  - (b) right to use the Utility Facilities located within the Building and the Estate for running of water, electricity, gas and telecommunications facilities to and from the Premises.
- 3.2 We and persons authorised by us also enjoy the rights listed in Clause 3.1 and the following:
- (a) right to use the Utility Facilities located within the Premises, Building and the Estate for running of water, electricity, gas and telecommunication and to lay, install, make connections with, maintain, repair, renew, restore, alter or remove them for the purpose of or in connection with these rights;
  - (b) all other easements and ancillary rights as set out or implied in the Land Titles Act 1993;
  - (c) right of support and protection for the benefit of all other parts of the Building and the Estate; and
  - (d) right to redevelop, refurbish, alter, repair, maintain or in any way deal with, use or let the Building or the Estate, as we require, even if your right of access to light or air to the Premises or any other easements, may be affected, whether temporarily or otherwise ("**Refurbishment Works**").

## **4 Your Obligations**

### **Condition of Premises**

- 4.1 You agree to accept the Premises on an "as is" basis, including all defects (latent, inherent or otherwise), and be deemed to have full notice and knowledge of the state and condition of the Premises.

### **Payments**

- 4.2
- (a) You agree to pay to us, the Rent, Service Charge, Usage Charge, Goods and Services Tax ("**GST**") at the prevailing rate, and all other sums due, in full and without any demand or deduction.
  - (b) We are entitled by notice, at any time, to revise the Service Charge, Usage Charge and other charges (if any). Such revisions will apply to you with effect from the date stated in the notice. If the Service Charge is increased, you will immediately top-up the Security Deposit held by us, such that the Security Deposit is maintained at the revised Security Deposit Amount throughout the Term.
- 4.3
- (a) You agree to pay to us, a Security Deposit for the Security Deposit Amount, and maintain it at the Security Deposit Amount throughout the Term, as security for the performance of Your Obligations, and against any damage caused to any of our property by you or Your Authorised Person.
  - (b) We are entitled (but not obliged) to deduct from the Security Deposit, or (if the Security Deposit is in the form of a guarantee acceptable to us) make claims on such guarantee, for payment of unpaid sums or making good any Loss sustained by us in relation to any breach of Your Obligations. If the Security Deposit is insufficient, we are entitled to claim the difference from you.



- (c) You agree to pay to us on demand, a sum equal to the amount deducted, or claimed, by us under sub-Clause (b) above, such that the Security Deposit is maintained at the Security Deposit Amount throughout the Term.
  - (d) The Security Deposit (less deductions authorised under the Tenancy or Law) will be refunded to you (without interest) after the end of the Term.
  - (e) [Not Used.]
  - (f) In the Tenancy, the term “**Security Deposit Amount**” refers to an amount equivalent to the total of 6 months’ fixed recurring charges, unless we agree to a lower amount.
- 4.4
- (a) You agree to pay to us a Reinstatement Deposit in accordance with the Offer.
  - (b) We are entitled (but not obliged) to utilise and deduct the Reinstatement Deposit (or part thereof), or (if the Reinstatement Deposit is in the form of a guarantee acceptable to us) make claims on such guarantee, for payment of such sums deemed necessary by us to reinstate the Premises in accordance with Your Obligations on reinstatement. If the Reinstatement Deposit is insufficient, we are entitled to claim the difference from you (including making a deduction from the Security Deposit).
  - (c) The Reinstatement Deposit (less authorised deductions under the Tenancy or Law) will be returned to you (without interest) after the end of the Term.
- 4.5 You agree to pay to us the following:
- (a) charges for all additional services and facilities provided by us including air-conditioning at the Premises outside the hours, or exceeding the number of hours stipulated by us, emergency power supply and connection charges and additional power supply in excess of the stipulated usage;
  - (b) interest at the rate of 8.5% per annum, or such other rate determined by us, for all unpaid sums from the due date until payment in full is received by us;
  - (c) if you withdraw from the Tenancy before the Tenancy Commencement Date, a sum equal to the prevailing market rent payable from the Possession Date up to the date the obligations under Clause 7 are satisfied, without affecting our rights and remedies under the Tenancy or at Law;
  - (d) if the Tenancy is for 3 years or less, any increase in property tax imposed by the Authorities due to any increase in the annual value or the applicable rate of property tax, in the proportion attributable to the Premises as determined by us; and
  - (e) legal fees, stamp duty and disbursements incurred in preparation of the Tenancy documents, and the legal fees relating to enforcement of Your Obligations on a full indemnity basis.
- 4.6 Where the Term is for more than 3 years, you will pay to the Authorities the property tax imposed by the Authorities in respect of the Premises.

**Maintenance and Occupation**

- 4.7 You agree to:
- (a) maintain and keep the Premises, and all items serving the Premises as stipulated by us from time to time, in good and tenable repair and condition (fair wear and tear excepted);
  - (b) remove, within or outside your Premises, all such items, and cease all such activities, which may pose a danger, cause obstruction or other disturbances, or to enable us to exercise our rights under the Tenancy, as required by us or the Authorities;
  - (c) contain and dispose of all waste, including pollutants and contaminants in accordance with our requirements.
- 4.8 You agree not to:
- (a) sublet, grant a licence, encumber or otherwise part with or share possession or occupation of the Premises or any part of it, or transfer, assign, charge, create a trust or agency over the Tenancy;
  - (b) do anything within the Premises or the Estate which in our view may be or may become a nuisance, annoyance or cause damage or inconvenience to the business or quiet enjoyment of any neighbouring premises;
  - (c) exceed the Maximum Floor Loading and ensure that the permitted load is evenly distributed;
  - (d) do anything which affects the structure or safety of the Building or which may delay or prevent the issuance of the Certificate of Statutory Completion;
  - (e) exceed the Maximum Electricity Load or interfere in any manner with the existing electrical design load, wirings, apparatus, fixtures or fittings in the Premises, Building or Estate;
  - (f) install or use any item that may cause heavy power surge, high frequency voltage or current, noise, vibration or any electrical or mechanical interference or disturbance which may disrupt any communication, electronic or similar system or any operations within the Estate;
  - (g) use the Car-Park (if any) within the Premises to store goods, equipment or containers;
  - (h) place anything beyond the boundaries of the Premises, or obstruct any common areas of the Building or Estate;
  - (i) keep any animal at the Premises;

- (j) tap or use any utilities from any source/supply that is not arranged and paid by you;
- (k) permit any person to sleep or reside in the Premises, temporarily or otherwise;
- (l) use the name of the Building or the Estate, as part of your trade or business name;
- (m) use or occupy the Premises for any purpose other than for the Authorised Use;
- (n) use the Premises for any illegal or immoral purpose;
- (o) without our prior consent –
  - (o1) carry out any additions or alterations works of whatever nature, or remove or install any fixtures or fittings at the Premises, including the internal partitioning, the external appearance of the Premises, doors, windows, grilles and walls;
  - (o2) display any sign on the exterior of the Premises except for your name in such place and manner approved by us;
  - (o3) bring into the Premises, Building or Estate, any bio-hazardous, corrosive, radioactive, flammable or other dangerous items;
  - (o4) make any application for conversion under Part IV of the Limited Liability Partnerships Act 2005; and
  - (o5) do any act (including pass resolutions) which may result in the issue of a notice of amalgamation under Part VII of the Companies Act 1967 which may cause the Premises, or Tenancy, to be transferred to or vested in any amalgamated entity.

4.9 You agree to immediately inform us if there is any damage to the Premises, Building or Estate caused (directly or indirectly) by you or Your Authorised Person, and to restore the damage to our satisfaction, within the time stipulated by us.

4.10 If you took over the fixtures, fittings, additions and alterations installed by another person (each a “**Take-Over Item**”), you must comply with our requirements and obtain the Authorities’ approvals for each Take-Over Item. If the Authorities’ approval is not obtained for such Take-Over Item, you must remove the Take-Over Item, within the time stipulated by us.

4.11 You agree to:

- (a) insure all Your Items (including all Take-Over Items) and (at your discretion) take such other insurance (including public liability insurance) against all Loss;
- (b) not do anything that will affect any insurance effected in respect of the Premises, Building or Estate, or cause such insurance to become void or voidable; and
- (c) produce to us on demand the insurance policy and receipts of premium payment.

4.12 (a) If the Premises are damaged/destroyed by fire, act of God or other cause beyond both parties’ control so as to render the Premises unfit for occupation or use, the Rent, Service Charge and Usage Charge or a fair and just proportion of these sums shall be suspended until the Premises are rendered fit for occupation and use.

(b) If the Premises continue to be unfit for occupation or use for more than 90 days after the first day of damage/destruction, then either party may, after the 90-day period, give to the other party a written notice to terminate the Tenancy within 1 month from the date of such notice, without affecting any accrued rights or remedies of either party.

(c) For clarity, this Clause does not apply to you if the damage/destruction is caused, directly or indirectly, by you or Your Authorised Person.

## **5 Compliance with Law and Regulations**

5.1 You agree to comply with:

- (a) the Law relating to Your Obligations and anything done at the Premises or the Estate;
- (b) all requirements of the Authorities (including fire safety, exit lighting, exit sign, emergency lightings and ancillary use of floor space i.e. URA’s “60/40 Rule”). Some of these requirements are in the Schedule of Statutory Controls referred to in the Offer; and
- (c) all our parking and other rules and regulations, made and amended from time to time, relating to the Building and the Estate.

## **6 Access to Premises**

6.1 You agree to permit us and Our Authorised Person to enter the Premises at reasonable times (and at any time during emergencies) to:

- (a) inspect the state of the Premises and the Building, and take inventory of Your Items;
- (b) carry out Refurbishment Works, maintenance, repairs or other works to or in connection with the Premises or Building, as we consider fit;
- (c) verify compliance with Your Obligations; and
- (d) exercise any other rights granted to us under the Tenancy.

Further, in the event we and our Authorised Person, by written notice, request to enter the Premises for the purposes of investigating unauthorised subletting or any other unlawful activities, you must permit us entry immediately or upon such date and time requested by us.

- 6.2 You agree to permit our prospective tenants to enter and view the Premises, by prior appointment and at reasonable times, during the last 6 months of the Tenancy.

## **7 Expiry of Term and Reinstatement**

- 7.1 At the end of the Term, by expiry or otherwise (including withdrawal from the Tenancy (under Clause 4.5(c) of these Standard Terms) and termination (under Clause 4.12 of these Standard Terms)), you agree to:
- (a) deliver up the Premises to us in good and tenantable repair and condition;
  - (b) unless otherwise required by us in writing, to remove all fixtures, fittings, additions and alterations installed by you, each Take-Over Item, make good all damage due to such removal, and reinstate the Premises to our requirements (including completing the Works (if any) stipulated in the Offer); and
  - (c) if required by us, to carry out decontamination works, and to paint the Premises.
- 7.2
- (a) If you leave behind any item or any rubbish or discarded articles, and do not remove them within 14 days after our written request, we may sell, deal with or dispose the item as we think fit.
  - (b) It is deemed that the item belongs to you absolutely, and you must indemnify us against all claims made by a third party whose item has been sold or disposed of by us in good faith (which is presumed unless the contrary is proven).
  - (c) The proceeds will be used to offset all Loss incurred by us (including loss of rent and service charge) for the period during which the item is not removed from the Premises. Any balance proceeds will be returned to you upon our receipt of your written request.
- 7.3
- (a) If you fail to deliver vacant possession of the Premises at the end of the Term, you will be deemed to be holding over.
  - (b) Without affecting any of our rights or remedies, you must then pay to us, for the period of holding over, double the amount of Rent or double the prevailing market rent (whichever is higher), Service Charge and Usage Charge. There will be no renewal of the Tenancy by operation of law or pursuant to the provisions of the Tenancy.
  - (c) During the holding over period, all other terms of the Tenancy remain in effect.
  - (d) This Clause will not be construed as our consent for you to hold over for whatever reason.

## **8 Breaches and Re-entry**

- 8.1
- (a) In the event of a breach of any of Your Obligations, you must immediately make good your default at your own cost and expense.
  - (b) If you fail to do so, without affecting any of our other rights or remedies, we are entitled (but not obliged) to carry out any works we consider necessary to make good your default.
  - (c) You must pay to us, on demand, the cost of such works.
- The enforcement of our rights under this Clause will not affect or diminish our rights elsewhere in the Tenancy.
- 8.2 We are entitled to re-enter the Premises (or any part of the Premises in the name of the whole) at any time (even if we had previously waived a right of re-entry) and to repossess the Premises, and the Tenancy will immediately determine, if:
- (a) the Rent, Service Charge, Usage Charge, or any other sum payable under the Tenancy remains unpaid in full or in part for 14 days after the due date (whether formally demanded or not);
  - (b) you are in breach of any other of Your Obligations and if such breach is capable of remedy, you have failed to remedy the breach within the period stipulated by us;
  - (c) any distress or execution is levied on Your Items at the Premises; or
  - (d) an Event of Insolvency occurs.
- 8.3 Re-entry under Clause 8.2 does not affect our rights or remedies in respect of any prior breach of Your Obligations (including the breach in respect of which the re-entry is made).
- 8.4 The following does not prejudice nor waive our rights or remedies in respect of any breach of Your Obligations:
- (a) any indulgence or extension of time granted by us or any forbearance of any breach of Your Obligations;
  - (b) any consent or approval given by us;
  - (c) any failure or omission by us to exercise any of our rights under the Tenancy or the Law;
  - (d) any receipt or acceptance by us of any payment or part payment of Rent, Service Charge, Usage Charge or other sums payable under the Tenancy; or
  - (e) any waiver, express or implied, by us of any other breach of the same or any other obligation.
- 8.5 This Clause will not oblige us to enforce or impose any provision against you or any other person occupying any premises in the Estate.

**9 Indemnity and Exclusions**

- 9.1 You are required to indemnify us from all Loss (excluding wilful misconduct and gross negligence by us or Our Authorised Person) which we may suffer or incur in relation to any of the following:
- (a) the use of the Premises or any other area of the Building or the Estate, by you or Your Authorised Person;
  - (b) any occurrence within the Premises; and
  - (c) any default of any of Your Obligations.
- 9.2 We are not liable for:
- (a) any act, omission, default (excluding wilful misconduct and gross negligence) by us or Our Authorised Person relating to the performance of any service provided by us, or the exercise of any of our rights;
  - (b) any Loss that may be suffered by you or Your Authorised Person relating to –
    - (b1) any interruption (for whatever cause) in the services provided by us;
    - (b2) any event beyond our control (including acts of terrorism);
    - (b3) any exercise of any of our rights;
    - (b4) any subsidence or cracking of the apron/ground/production floor slabs of the Premises, or any other areas of the Estate;
    - (b5) any defect, latent or inherent or otherwise, in the Premises or the Estate;
    - (b6) any occurrence within the Premises or the Estate;
    - (b7) use of the Car-Park; and
  - (c) any loss of quiet enjoyment of the Premises in relation to any of the events mentioned in this Clause.

**10 Other Conditions**

- 10.1 (a) We are entitled to assign or novate all our rights and interest and transfer our obligations under the Tenancy (including transfer of the Security Deposit and Reinstatement Deposit (if any)) to another person ("**In-coming Landlord**").
- (b) If we do so, you are deemed to have consented to such assignment or novation and will accept the In-coming Landlord as your new landlord and release us from all our obligations under the Tenancy, including our obligation to refund the Security Deposit, the Reinstatement Deposit (if any) and all other sums pursuant to the Tenancy.
- (c) You must execute such document as required by us relating to the assignment or novation.
- 10.2 (a) You must perform and observe the express and implied obligations imposed on us in the State/Foreshore Lease entered, or to be entered, into between us and the President of the Republic of Singapore in respect of the Estate ("**Head Lease**"), unless varied by the provisions of the Tenancy.
- (b) If the Building or Estate is acquired by the State/Government, or the Head Lease is terminated, for whatever reason, the Tenancy shall also terminate immediately and for clarity, no compensation is payable by us. Neither party will then have any claim against the other, except for any accrued rights or remedies which will remain enforceable.
- 10.3 If there is a public emergency, we are entitled to deny/restrict access to the Premises, the Building and the Estate for so long as we deem necessary.
- 10.4 Any written notice is sufficiently served on you by leaving it at your registered business address, even if it is returned undelivered. Any written notice to us is sufficiently served by leaving it at our registered address and duly acknowledged by Our Authorised Person. You agree that we can serve legal process on you by electronic mail to your email address last known to us.
- 10.5 For purpose of the Distress Act 1934, all unpaid Service Charge, Usage Charge, interest, GST and all other sums will be deemed to be rent in arrears and recoverable in the manner provided in the said Act.
- 10.6 A person who is not a party to the Tenancy has no right under the Contract (Rights of Third Parties) Act 2001 to enforce any of the provisions of the Tenancy.
- 10.7 If any provision of the Tenancy, at any time, is or becomes illegal, invalid or unenforceable in any respect, the remaining provisions of the Tenancy (insofar as they are severable from such illegal, invalid or unenforceable provisions) will in no way be affected or impaired.
- 10.8 The Tenancy constitutes the entire agreement between the parties and no variation of the Tenancy will be enforceable unless agreed in writing between us.
- 10.9 We, and you, agree to consider mediation at the Singapore Mediation Centre ("**SMC**") as one of the dispute resolution options for any dispute under the Tenancy. For clarity, there is no default by either party if the dispute is not referred for mediation at SMC before the start of court proceedings.
- 10.10 The Tenancy is governed by Singapore laws. You irrevocably submit to the exclusive jurisdiction of the Singapore courts.

**Letter of Acceptance**

Date : 08/09/2025

Jurong Town Corporation  
Start-Up Dept  
Info\_Comm Media & Start-Up Cluster  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434

**Attention:** Priscilla Lau

Dear Sirs,

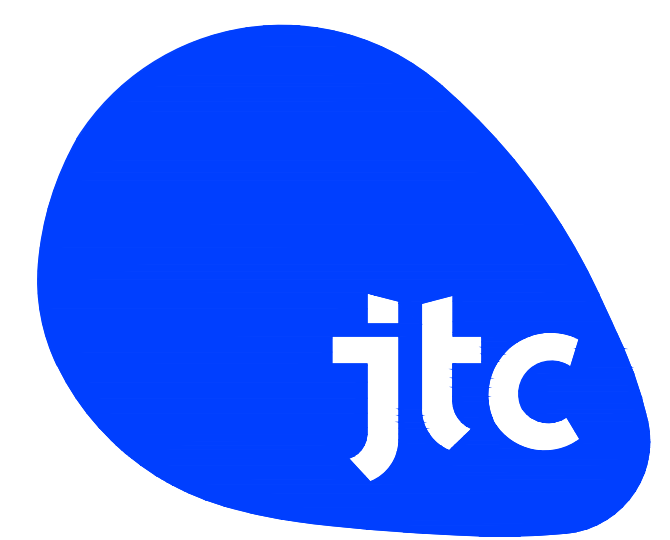
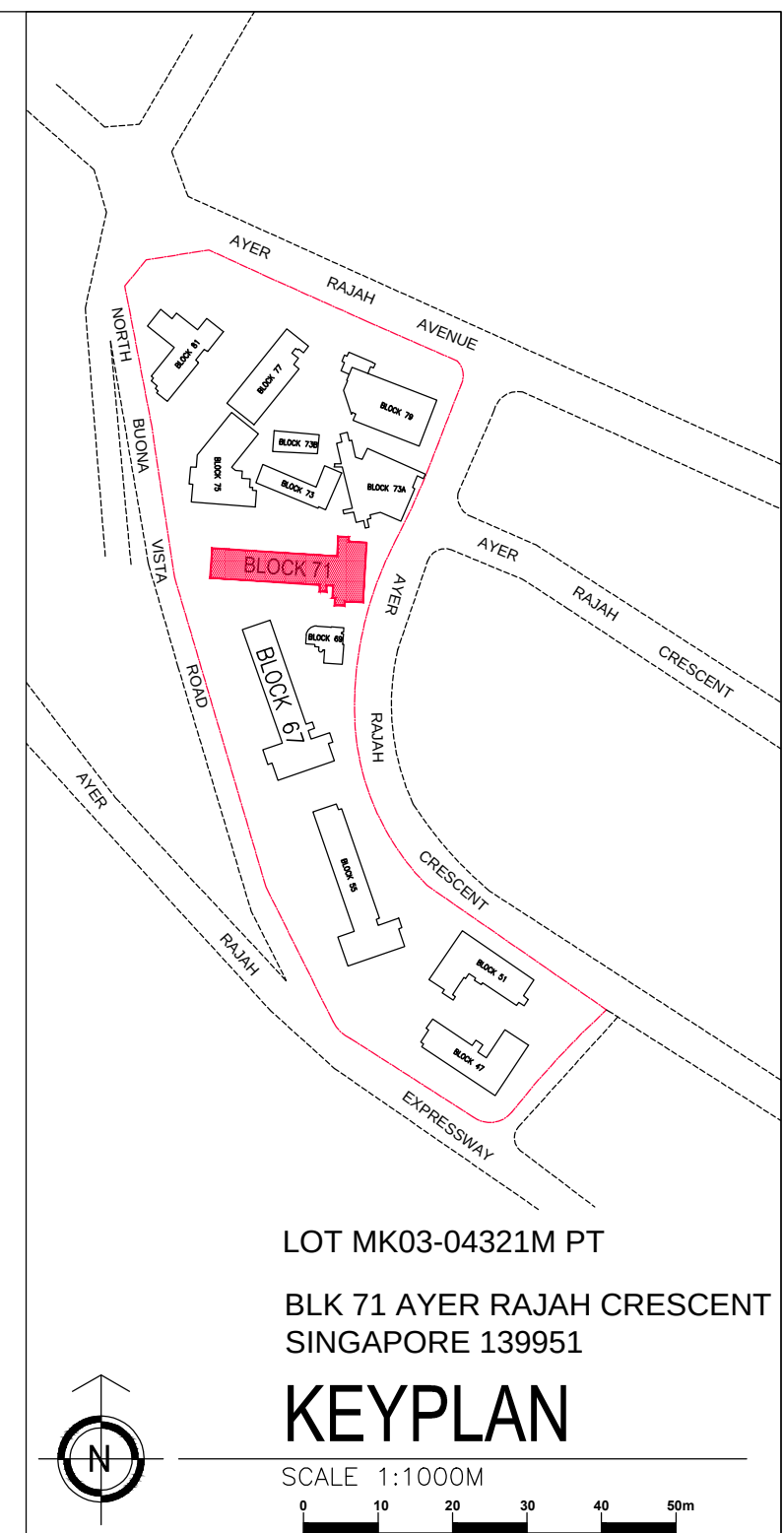
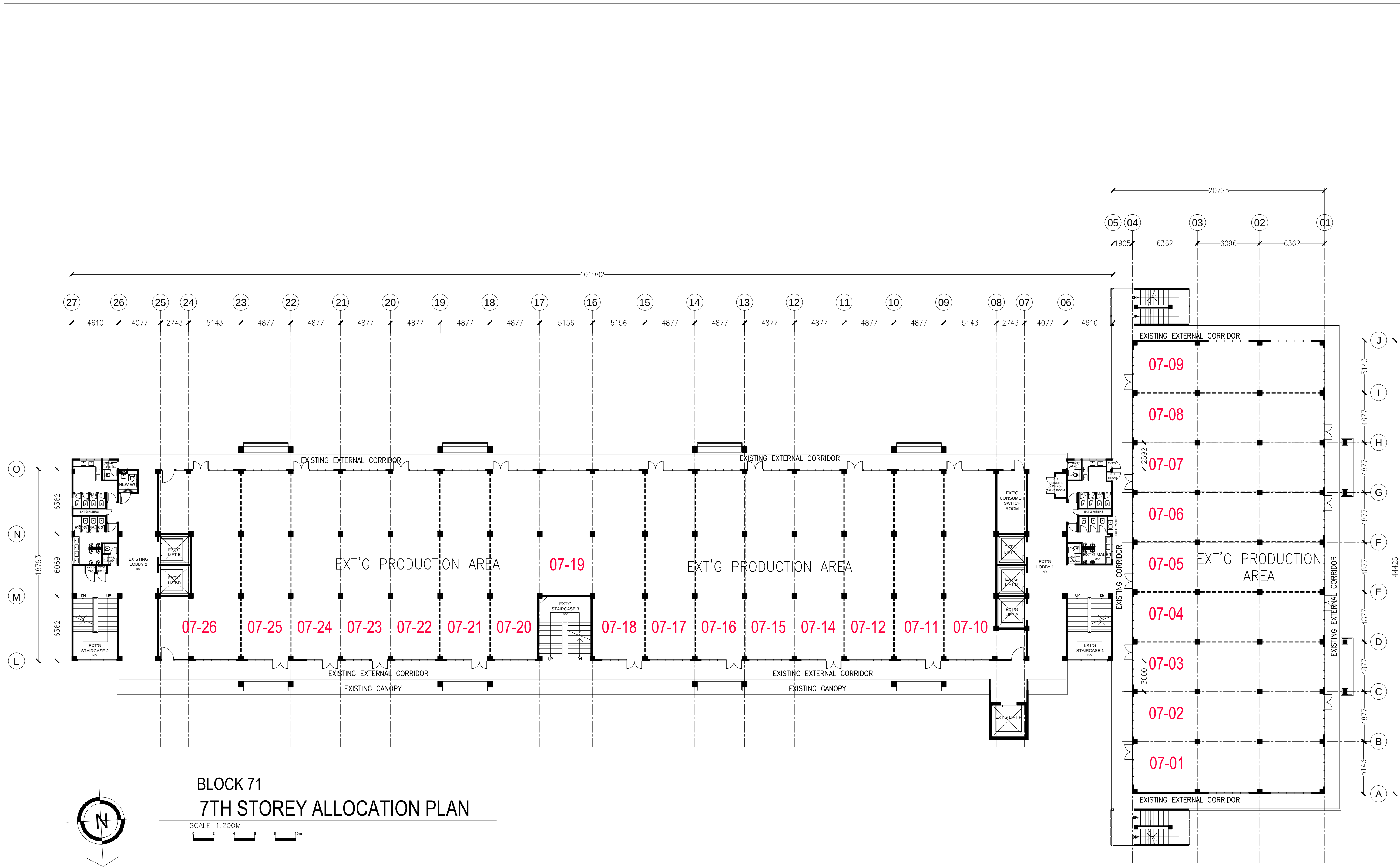
**ACCEPTANCE OF OFFER FOR TENANCY OF JTC PREMISES AT 71 AYER RAJAH CRESCENT #07-02 SINGAPORE 139951 ("PREMISES")**

1. We refer to your letter of offer dated **8 September 2025** ("Letter"), together with the Attachment, (collectively, the "Offer") for the tenancy of the Premises and hereby confirm our acceptance of all the terms and conditions of the Offer.
2. We understand and agree that we will only be able to access, print and download our monthly e-statements through JTC's Customer Service Portal. We will refer to your Customer Service Portal guidelines available at <http://www.jtc.gov.sg> for more information.
3. As required, we will forward our duly completed GIRO authorization form to you before we collect the keys to the Premises.
4. We confirm that we have made full payment of the required sums set out in *Attachment (Part 1)* of the Offer.
5. There is a binding Tenancy between us upon our due acceptance of the Offer in accordance with the Letter.

Yours faithfully

|                                            |                       |
|--------------------------------------------|-----------------------|
| For and on behalf of:                      | KINEABILITY PTE. LTD. |
| Sign via Singpass by authorized signatory: |                       |
| Designation:                               | DIRECTOR              |





| ALLOCATION PLAN        |  |
|------------------------|--|
| 71 AYER RAJAH CRESCENT |  |
| ALLOCATION NUMBER      |  |
| UNIT NUMBER            |  |
| DRAWING NUMBER         |  |
| SCALE                  |  |
| PREPARED               |  |
| DATE                   |  |