

2 Apr 2025

Miss Jessica Sherlyn Kalaivanan

Private & Confidential

Blk 561 Choa Chu Kang North 6
#02-88
Singapore 680561

Dear Jessica Sherlyn Kalaivanan

**Appointment as Manager, Consortium Management Office (Singapore Membrane Consortium)
Innovation & Enterprise (I&E)**

We are pleased to convey to you an offer of appointment as Manager, Consortium Management Office (Singapore Membrane Consortium) with the Innovation & Enterprise (I&E), A*STAR Research Entities ("ARES") on the terms of this letter and the attached Terms and Conditions together with all policies referred to therein (collectively referred to as "the Employment Contract"), all of which shall form a part of this Employment Contract.

You will be appointed on the A*STAR Executive (AES) Scheme, Grade A6 with maximum salary point at S\$7,480. You shall be paid a gross monthly salary of S\$5,100 in accordance with ARES's prevailing policies. This includes a Monthly Variable Component ("MVC") of 12% of your gross monthly salary. The MVC portion of salary, applicable to all staff, is subject to review and may be adjusted or reduced at ARES's discretion.

Your employment shall commence on your first day of work ("the Effective Date") and shall be valid till 31 Mar 2026, inclusive of a 6-month probationary period. Any extension of this Contract after 31 Mar 2026 shall be at ARES's discretion and on terms to be agreed.

If you accept the offer of employment, please accept via the contract acceptance page.

To facilitate our appointment and planning processes, we look forward to a response from you to this offer of appointment by 8 Apr 2025.

We sincerely hope that you will join our A*STAR family.

In the meantime, if you have any questions, please do not hesitate to contact Kho Siying, Senior Manager, at kho_siying@hq.a-star.edu.sg.

Yours sincerely



MS RAJASWARI
GROUP DIRECTOR
HUMAN RESOURCE
AGENCY FOR SCIENCE, TECHNOLOGY AND RESEARCH (A*STAR)